



May 19, 2009

Dear Principals and Librarians,

Follett Software Company and the Catholic Schools Department are continuing their partnership in learning, along with the Washington Learning Source and Puget Sound ESD, to provide web-based library services to schools in the Archdiocese of Seattle. We are now ready to now into the implementation phase with the second group of interested schools. You may want to explore this new web-based opportunity at www.wlsdestiny.org.

The greatest gift of the first year consortium has been to meet and work with the Catholic School Librarians Association. This year, Sue Harris and Sister Ann Cornelia have been the Co-Presidents with Barb Cutler serving as the CSLA Secretary. We are grateful for the generous mentoring shared as these ten DESTINY librarians are so gracious to offer support and wisdom to the next group entering into DESTINY. You will find so many resources for your school librarians at the CSLA website plus additional resources for DESTINY preparation. Please bookmark for your quick reference:
<http://library.stjosephsea.org/csla.htm>

If your school desires to move to DESTINY at this time, please read through this document, follow up on any questions that remain, sign the document at the bottom of the last page, and return the document to Sandra Barton Smith at the Catholic Schools Department by **Wednesday, May 27th**.

PART 1: The Catholic Schools Department is working with Follett Software Company for the full library software package. (Primary contact: Stan Winters)

- Interested schools will submit their commitment form to CSD by 5/27/09.
- Follett will submit a confirmed list of schools joining DESTINY and the final yearly costs associated with DESTINY to the Catholic Schools Department.
- Catholic Schools Department will collect each school's portion of the bill based on an agreed upon date and the Catholic Schools Department will send in the full amount to Follett directly. (Eventually, we will be prorating the billing cycle to bring group one and group two into the same billing rhythm.)
- DESTINY schools will not receive any bills from Follett, and they know they will be responsible to the Archdiocese for the discounted support/licensing costs.

PART 2: The Catholic Schools Department is working with Puget Sound ESD (Renton site) for the web hosting of DESTINY. (Primary contact: Devone Smith)

- Each new school will have a onetime \$200.00 implementation cost for transfer of data and a yearly web hosting fee of \$300.00.



- The Catholic Schools Department will collect each school’s initial cost and annual web hosting fee and will send in the full amount to PS ESD. (We will be prorating the billing cycle to bring group one and group two into the same billing rhythm.)

Breakdown for the DESTINY Program:

This DESTINY package provides the librarian with all of the Library Management functionality, the “Title Peek” feature which adds the pictures of the covers of the books, but also includes two curriculum resources. These resources are “databases” that can have an impact on all students and all curriculum areas every day. This includes:

WebPath Express: This “bundle” provides your students with access to more than 100,000 top quality, professionally selected websites. These sites are integrated into your library collection, so that when students search their library they will find the books and resources in their library, and also will find these professionally selected websites. This greatly expands the materials that your school makes available to their students, and all of this is available 24 hours a day, seven days a week.

State Standards Searching: This “bundle” service allows users to search their Destiny library collection, and our database of professionally selected websites for information that is aligned to specific Washington State Standards, down to the GLE level. This can be used by teachers looking for supplemental materials to support lesson plans/units, and by librarians collaborating with teachers.

DESTINY Library Manager	
Title Peek	Shows a picture of the cover of the books and provides enhanced content such as table of contents, summaries, professional review...
WebPath Express	Provides integrated access to > 100,000 professionally selected, age and grade appropriate websites.
State Standards Searching	Aligns your library collection to Washington State Standards, and to age and grade appropriate web sites.
Alliance Plus	Access to MARC records
Pricing	Initial Purchase: \$3,050 per site – plus shipping/taxes



Ongoing Costs for Group 2	
Library Manager which includes Cataloging, Circulation, Reporting, Alliance Plus, and Title Peek.	750.00 annually
Web Path express and State Standards Searching (2 bundles)	\$450.00 annually
PS ESD Web-hosting	\$300.00 annual fee
Additional Subscription Services or curriculum bundles can be purchased individually by contacting Follett. Additional bundles are not part of the consortium. Ie: One Search	\$375.00 optional

In short, the Follett DESTINY implementation timeline would involve:

1. **Preparation and Planning time:** From now until June 5th, participating librarians will need to “close” their books as they end their school year. The 3 Planning forms needed to filled out are located on the CSLA website and also attached in this mailing. Please start filling out these forms and Stan Winters, from Follett, will quickly connect us with the Follett Implementation technical team.
2. **Data Extraction:** Follett will provide a Utility tool that will extract all of your current data out of your Circulation Plus/Catalog Plus database. On before **Friday, June 5th** you would run this utility to extract your data. You would send this data electronically to Puget Sound ESD, where it will be loaded into the DESTINY application. We work with Devone Smith for this step and Devone will expect all data **by Monday, June 8th** and have 5 working days to extract the data and upload it to the web hosting at PS ESD.
3. **One day On-site training:** The CSLA librarians agreed at the April 24th meeting to hold **Wednesday, June 17th** for the one-day implementation training for the lead librarians of your schools. Thank you to Sister Ann Cornelia for generously offering one of the labs at **Holy Names Academy** for this day of training. This one day training will cover DESTINY functionality from A to Z. After this training you should be ready to function in your new DESTINY library.



Ongoing Roles:

<i>Follett Software Company would provide:</i>	All functional tech support. This would include unlimited telephone, email, fax support. Any questions related to the software would go to Follett Technical Support.
<i>Puget Sound ESD would provide:</i>	All hosting responsibilities. They would host your library data; perform all backups, updates, any necessary trouble shooting.
<i>Catholic Schools Department would provide:</i>	Serve as liaison between the different agencies when needed. Act as clearing house for billing.

The Follett support renewal date will be 365 days after the completion of the one-day and training. The Catholic Schools Department will bill member schools 6 to 8 weeks before the support expiration date. Non-payment of support may result in termination of DESTINY services and/or Puget Sound ESD services.

Thank you for your flexibility and understanding. If Travis or I can be of further assistance, please contact us directly.

Respectfully,
 Sandra Barton Smith
 Assistant Superintendent
 Catholic Schools Department
 Archdiocese of Seattle
 206-382-4842

Archdiocese of Seattle/Follett Software Company DESTINY Partnership

By signing below you are indicating that your school would like to participate in the Archdiocese of Seattle/Follett Software Company partnership to provide DESTINY Library Services. You are indicating your commitment to web hosting at Puget Sound ESD. It also indicates that you have read and that you understand the procedures and the financial obligations of this project.



Name of School: _____

Authorized Signature: _____

Principal's Signature: _____

Date Signed: _____

Please return this form by Tuesday, May 27, 2009 to Sandra Barton Smith:

Sandra Barton Smith
Assistant Superintendent
Catholic Schools
Archdiocese of Seattle
206-382-4842
sandra.smith@seattlearch.org
FAX: 206-654-4651